COLLEGE OF MEDICINE – TUCSON
Getting Started at COM-T: First Week Checklist

Institutional
☐ Watch online orientation videos
  o Educational Mission
  o Research Mission
  o Clinical Mission
  o Diversity, Equity, and Inclusion Mission
☐ Schedule a meeting with the Assistant Dean of Faculty Development to discuss career development resources and engagement
☐ Complete your UArizona Profile
☐ Sign the Conflict of Interest form
☐ Sign the Teacher Learning Compact
☐ Get your University of Arizona CatCard
☐ Set up and regularly check emails from @email.arizona.edu, and if applicable, departmental listservs and Banner. It may be possible to have all emails pushed to one email address. COM-T IT Email Information.

Departmental
☐ Identify your mentor(s) and set up initial meeting
☐ Meet your departmental P&T coordinator
☐ Complete onboarding activities and requirements as defined by department

Check out the Faculty Resource lists for additional tools and support for clinicians, educators, and researchers.