

2022-2023 COM-T Committee Vacancies

In the interests of broad participation in faculty governance, an individual faculty member will be limited to membership on two (2) COM-T committees. An individual faculty member may be nominated for any number of committees, but placement on the ballot will be limited to two (2) committees, designated by the nominee. At least one-quarter of the members of each Permanent Committee will be from basic science departments and at least one-quarter will be from clinical departments unless otherwise noted.

PERMANENT COMMITTEES

Admissions Committee: Five (5) vacancies; 3-yr terms; two clinical and two basic science (fulfilled); no restriction by department.

Committee members participate in approximately 1 – 2 meetings per month from September – May. Meetings are on Thursdays from 5:00–7:00 pm, at which they review applicant files and build the acceptance and alternate lists, for a workload of approximately 150 hours of service. **NOTE:** Experience with medical school or residency admissions and/or experience with secondary application screening or medical school interviews is encouraged. Membership on this committee requires a heavy service commitment. Attendance at the meetings is critical and members are expected to give notification prior to missing a meeting. Absence from three full meetings could result in loss of membership.

Appointment, Promotion and Tenure Committee: Four (4) vacancies; 3-yr terms; three clinical and three basic science, min four tenured professors; need at least two basic science.

Preference will be given to faculty who have served on departmental Promotion and Tenure committees. This committee meets for 60-90 minutes bi-weekly throughout the year. Committee work is more intense October through April, when most P&T cases are reviewed. The quorum for this committee is 4 tenured professors.

Committee of Ten: One (1) vacancy; 3-yr term; two clinical and two basic science; basic science only.

Historically, this committee has met monthly for a Monday or Tuesday lunch meeting. The current meeting schedule is the first Monday of the month from 12-1 pm and will most likely be the same after elections. Currently, there is no meeting quorum requirement.

Continuing Medical Education Committee: Four (4) vacancies; 3-yr terms; clinical only.

This committee meets quarterly for one hour. There is no meeting quorum requirement, but all members are expected to attend every meeting.

Dean's Faculty Advisory Committee: Two (2) vacancies; 3-yr terms; one clinical and one basic science (fulfilled); no restriction by department.

This committee meets quarterly or as needed. Currently there is no quorum requirement.

Educational Policy Committee (EPC): Six (6) vacancies; 3-yr terms; three clinical and three basic science; need at least two basic science.

This committee meets 4:30-6:00 pm on the first and third Wednesday of each month.

Honor Code Committee: One (1) vacancy; 3-yr term; one clinical and one basic science; basic science only.

This committee meets as needed.

MD/PhD Committee: Three (3) vacancies; 3-yr terms; two clinical and two basic science (fulfilled); no restriction by department.

This committee meets the 4th Thursday of each month from 4:00 -5:00 pm. The quorum is for 3 of the 5 members to be present.

Nominating Committee: Two (2) vacancies; 3-yr terms; one clinical and one basic science (fulfilled); no restriction by department.

This committee meets about 3-4 times a year, as needed to conduct business, with more of those meetings in the Spring for the annual committee election. There is no meeting quorum requirement, and most details are decided by email. **NOTE:** In accord with the bylaws, nominations for this committee will be taken from the floor at the General Faculty Meeting in May.

Student Appeals Committee: Three (3) vacancies; 2-yr terms; one clinical and one basic science (fulfilled); no restriction by department.

This committee meets as needed. The quorum for the committee is 4 members. **NOTE:** Preference will be given to faculty members who have previously served on the Student Progress Committee. No member of the Student Appeals Committee will serve simultaneously on the Student Progress Committee.

Student Progress Committee: Three (3) vacancies; 3-yr terms; two clinical and two basic science (fulfilled); no restriction by department.

This committee has a standing monthly meeting and asks that members reserve another time during the month for an ad-hoc meeting. The quorum for the committee is 6 members. **NOTE:** No member of the Student Progress Committee may serve simultaneously on the Student Appeals Committee. Due to conflict-of-interest policies, Block Directors, Clerkship Directors, and Societies Mentors may not serve on this committee.

STANDING COMMITTEES

Dean's Council on Faculty Affairs: Four (4) vacancies; 4-yr terms; no restriction by department.

This committee meets monthly. Meeting times are determined yearly when new committee members are brought on. There is no meeting quorum requirement.

Dean's Research Council: Five (5) vacancies; 5-yr terms; three clinical and three basic science (fulfilled); no restriction by department.

This committee meets monthly. Members on the Dean's Research Council are expected to have current extramural research funding at the time of election and should be tenured or tenure eligible.

Faculty Diversity Advisory Committee: One (1) vacancy; 4-yr term; no restriction by department.

This committee meets monthly. The quorum for this committee is 5 members.

Honors and Awards Committee: Three (3) vacancies; 3-yr terms; no restriction by department.

This committee meets as needed. Currently there is no quorum requirement

Medical Student Research Committee: Two (2) vacancies; 3-yr terms; no restriction by department.

This committee meets quarterly. Currently there is no quorum requirement.

AAMC Council of Faculty of Academic Societies: Two (2) vacancies; 3-yr terms; one junior (assistant professor) and one senior (associate or full professor) faculty.

This council represents the faculty's voice within the AAMC leadership structure. It typically involves a stand-alone two-day meeting in the spring and sessions in conjunction with the AAMC Annual Meeting in November. There are other issue-based task force and committee meetings, but most of the work is completed via webinars, conference calls, and email. Faculty from the senior leadership ranks (such as chair, division director, program director, center director) but without a dean's office appointment are eligible to serve.

Representative to the Graduate Council: One (1) vacancy; 4-yr term; no restriction by department.

This council meets monthly during the academic year. A quorum is required for a vote on any matter that arises. The council is administrated by the Graduate College.

If you have questions, please contact Nominating Committee Chair, Dr. John M. Streicher at jstreicher@email.arizona.edu or Gracialinda Colmenero at glinda@arizona.edu

Full descriptions of committees and a current list of committee members and their terms along with faculty bylaws may be found at: <http://medicine.arizona.edu/faculty-staff/offices/faculty-affairs/governance>